## 2017-18 Assessment Report

## ESSENTIAL STUDIES OUTCOMES:

## \#1 Critical Thinking

## \#2 Communication

## \#3 Technological Literacy

## \#4 Personal Attributes

The Assessment Committee functions as a collection point for the data. The chair of the Assessment Committee is a faculty member and also serves on the Strategic Planning Committee. There are eight other faculty members on the Assessment Committee. All new faculty members are put on the assessment committee, so they receive first-hand experience with how assessment is completed. The Dean of Academics oversees the committee and is responsible for publishing formal assessment reports to administration and the Board of Regents.

Assessment of student learning is an elemental responsibility of all faculty and instructional staff members as it concerns Cankdeska Cikana Community College's (CCCC's) accountability to the community, students, and governing bodies. Faculty members assess our programs and services to provide adequate feedback to the program to identify strengths and weaknesses to help in assessing student learning. Faculty members combine both direct and indirect measures from a variety of sources, so that CCCC faculty have a portfolio of information in which to guide future decision making and planning.
Student learning data from aligned Course-based assessments feed directly into and authentically reflects Program Learning Outcomes which feed directly into Essential Studies Outcomes. The feedback through assessment is used to guide institutional effectiveness and student learning. These assessments are one element of the institution's budgeting and strategic planning at CCCC. The assessment plan is also one of the components within the Program Review.

## Assessment Process

Faculty from each program select an existing summative assignment (Capstone, project, cumulative assessment, embedded questions, portfolio) as a direct assessment. This assignment is then linked to identify which course outcomes, program learning outcomes, and essential studies outcomes that are being demonstrated.

Another assignment is selected as an indirect assessment (student self-survey, student reflection paper). This assessment measures the success of the learning process from the student's perspective on how well they can apply the course outcomes, which links to the program learning outcomes, and the essential studies outcomes.

A percentage is chosen for the goal for students to achieve, which, at a minimum, is above $70 \%$ (average). The Findings (results) are then recorded at the end of each semester to include data from all students that registered. The legend is as follows:
$\mathrm{N}=$ NUMBER of students registered in Empower under grading roster
NP = Number of students registered in Empower under grading roster, but did NOT PARTICIPATE in assessment
SR = SUCCESS RATIO - Number of students that met goal successfully/Number of students that participated in assessment
Avg. = Average of the Number of students that participated in assessment
Range $=$ Range of the Number of students that participated in assessment
The faculty then analyze the contributing factors, both the internal and external, which resulted in students not meeting the goal. Faculty listed recommendations used to address these factors that were leading to below average performance.

Some commonalities among the internal/external factors were found that contributed to students not succeeding in the courses. The commonalities are listed from greatest factors to least factors.

- Poor attendance
- Job conflict
- Family issues
- Transportation
- Child care
- Medical issues
- Distance learning
- Left the state

Faculty found numerous ways to address these factors that were leading to poor performance.

- Contact students via email, Facebook, text, and calls
- Add one-on-one sessions for distance learning students
- Pedagogy changes utilized to address the situation created by poor attendance
- Adding more examples of how to complete assignment
- Immediate feedback from faculty to ensure continuous understanding/progress
- Preparing better lessons/adding visuals such as PowerPoint
- More engaged/interactive discussions and reviews

Using Certification scores to pinpoint areas needing more instruction
Utilizing rapid response technology system
Adding more contextual content for practical application

- More emphasis on program outcomes

One-on-one tutoring

Each program is connected with an Assessment Committee member to act as an assessment mentor. The mentors meet throughout the semester with the assigned faculty members to answer any questions they may have.

These assessments are looked at by the Assessment Committee and if there are any concerns, the program's mentor will talk one-on-one with the faculty or the committee to brainstorm on methods/strategies to reach better student success. Any recommendations are then implemented the next semester and data is collected that results in continual assessment of student learning that helps guide future decision making. See Appendix for individual program assessments.

In summary, faculty are closing the loop by using the data collected from program assessments to make relevant changes to their coursework to improve student success at the program level. Reports from faculty indicate more student engagement resulting in better overall completion and success rates.

## APPENDIX - PROGRAM ASSESSMENTS

## HPER

Fall 2017

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| Field Experience and philosophy statements. | -Log <br> -Written <br> summary <br> by student | >70 | $N=2$ <br> -Avg. for 1 student that completed Class = 97\% <br> -One did not complete class | Student took a full time Job and dropped out of school. | Will keep using checklist for student that was recommended earlier. | 1,2,3,5 | 1,2,4 | 1,2,4 |

## HPER

Spring 2018

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| D - Spirit Lake Rec Program Project <br> I - Self-Eval | >70 | $\begin{aligned} & \hline N=3 \\ & N P=2 \\ & S R=1 / 1 \\ & \text { Avg. }=92 \\ & \text { Range }=92 \end{aligned}$ | External-withdrew non-attendance: -no transportation -job interfered | -discuss transportation schedule of school van -discuss arranging a better work schedule | 1-9 | 1,2,3 | 1 |
| D - Coaching notebook Project. <br> I-Self-Eval | >70 | $\begin{aligned} & \hline N=3 \\ & N P=1 \\ & S R=2 / 2 \\ & \text { Avg. }=92.5 \\ & \text { Range }=90-95 \end{aligned}$ | External-withdrew non-attendance: -job interfered | -discuss arranging a better work schedule | 1-4 | 1,2,3 | 1 |

## NATURAL RESOURCES

## Fall 2017

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| D - final exam <br> I-plant press project/game | > 85\% | $\begin{aligned} & \mathrm{N}=4 \\ & \text { Avg. }=89.5 \% \\ & \text { Range }=87-96 \end{aligned}$ | Students are able to identify plants by common name and use field guides to find the plant. | More stress should be on the scientific names and Dakota names | 1,2,3 | 2,3,4 | 1,3 |
| $\begin{aligned} & \text { D - Final Exam } \\ & \text { I - student survey } \end{aligned}$ | > 85\% | $\begin{aligned} & \hline N=2 \\ & \text { Avg. }=94.3 \% \\ & \text { Range }=88-100 \end{aligned}$ | Students were able to explain ecological principles in various forms (graphs, diagrams, and paragraph) and demonstrated an understanding during discussions | No recommendations at this time | 4,5 | 1,2,3,4 | 1,2,4 |
| $\begin{aligned} & \text { D - final exam } \\ & \text { I - student survey } \end{aligned}$ | > 85\% | $\begin{aligned} & \hline \mathrm{N}=1 \\ & \text { Avg. }=85.6 \% \\ & \text { Range }=85.6 \end{aligned}$ | Student is able to explain natural resources management principles and demonstrate how some of the principles are used. | No recommendations at this time. | 6,7,8 | 1,4 | 1,2,4 |


| D - final exam | $>85 \%$ | $\mathrm{N}=3$ <br> Ivg. $=29.3 \%$ <br> Range $=0-88$ | One student was able to explain <br> geological processes through diagrams <br> and paragraphs. Two students did not <br> complete all assignments or the final. | There are no <br> recommendations at <br> this time. | $9,10,11$, <br> 12 | $1,2,3,4$ |
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| $1,2,3,4$ |  |  |  |  |  |  |

## NATURAL RESOURCES

Spring 2018

|  | $\begin{aligned} & \bar{\circ} \\ & \hline \text { O} \end{aligned}$ |  |  |  |  |  |  |
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| D - Written Cumulative <br> Assessment <br> I - Student Survey | >85 | $\begin{aligned} & \mathrm{N}=1 \\ & \mathrm{NP}=0 \\ & S R=1 / 1 \\ & \text { Avg. }=100 \\ & \text { Range }=100 \end{aligned}$ | Goal was met. Highly motivated student directed by instructor achieved Goal. | Comparable students Should be counseled, Advised, and taught in a Similar manner. | 1,2,3 | 2,3,4 | 2,3,4 |

## OFFICE TECHNOLOGY

Fall 2017

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| D - Mock Interview <br> I - Student SelfEvaluation | >80\% | $\begin{aligned} & \mathrm{N}=1 \\ & \text { Avg. = 95\% } \\ & \text { Range }=95 \% \end{aligned}$ | -Attendance <br> -No ride/car <br> -Work conflict <br> (this is for the 2 <br> students that didn't <br> show up) | - Make use of school's transportation -discuss the importance of attendance -provide class schedule/syllabus to give to employment. | 2,4,5 | 1,2,3,4 | 2,3,4 |
| D - Certiport Certification <br> I - Student SelfEvaluation | Pass | $\begin{aligned} & \mathrm{N}=3 / 3 \\ & \text { Avg. }=\text { Pass } \\ & \text { Range =Pass } \end{aligned}$ | -Attendance -no ride/care | -discuss the importance of attendance and participation <br> -Use college <br> transportation | 1,2,3,4 | 3 | 1,3,4 |

## OFFICE TECHNOLOGY

Spring 2018

|  | $\begin{aligned} & \overline{0} \\ & 0 \end{aligned}$ |  |  |  |  |  |  |
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| D - Certiport <br> Certification "Excel" <br> I - Student Self <br> Evaluation | Pass/Fail | $\begin{aligned} & \hline N=10 \\ & N P=1 \\ & S R=9 / 9 \\ & \text { Avg. }=\text { pass } \\ & \text { Range }=\text { pass } \end{aligned}$ | External- conflicts with work, no transportation | Provide copy of class schedule for employer, provide transportation options | 1,2,3,4 | 2,3 | 3,4 |
| D - Certiport <br> Certification "Word" <br> I - Student Self <br> Evalutaion | Pass/Fail | $\begin{array}{\|l\|} \hline N=4 \\ N P=2 \\ S R=2 / 2 \\ \text { Avg. }=\text { pass } \\ \text { Range }=\text { pass } \end{array}$ | External- student did not show for final exam | Email, call student as a reminder of finals week Discuss importance of certification | 1,2,3,4 | 2,3 | 3,4 |

## FINE ARTS

Fall 2017

|  | $\begin{aligned} & \bar{厄} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
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| D - Drawing Projects <br> I-self evaluation | >600pts | $\begin{aligned} & \mathrm{N}=4 \text { out of } 9 \\ & \text { Avg. }=600 \\ & \text { Range }= \\ & \text { 98pts-562pts } \end{aligned}$ | Students stopped coming to class and didn't finish projects. | Contact students. | 1,2,3 | 1,2,3,4 | 1,2,4 |
| D - Painting Projects <br> I-self evaluation | >375pts | $\mathrm{N}=2$ out of 3 <br> Avg. $=375$ pts <br> Range $=$ <br> 275pts-375pts | Students stopped coming to class and didn't finish projects. | Contact students. | 1,2,3 | 1,2,3,4 | 1,2,4 |
| D - Craft Projects <br> I-self evaluation | >450pts | $\mathrm{N}=5$ out of 6 <br> Avg. $=450$ pts <br> Range $=$ <br> 225pts-425pts | Students stopped coming to class and didn't finish projects. | Contact students. | 1,2,3 | 1,2,3,4 | 1,2,4 |


| D - Written Assignments, Tests, <br> \& Quiz scores | $>600$ pts | N = 1 out of 2 <br> Avg. =600pts <br> Range = <br> Opts- 475 pts | Students stopped <br> coming to class and <br> didn't finish projects. | Contact students. | $1,2,3,4$ | 3,4 | $1,2,3,4$ |
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## FINE ARTS

## Spring 2018

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| $\begin{aligned} & \text { D - Drawing Projects } \\ & \text { I - self evaluation } \end{aligned}$ | >1000pts | $\begin{aligned} & \mathrm{N}=3 \\ & N P=3 \\ & S R=0 / 3 \\ & \text { Avg. }=0 \\ & \text { Range }=0-175 \end{aligned}$ | Student stopped coming to class or withdrew from college | Contact Students. | 1,2,3 | 1,3,4 | 1,2,3,4 |
| $\begin{aligned} & \text { D - Painting Projects } \\ & \text { I - self evaluation } \end{aligned}$ | >1000pts | $\begin{aligned} & \hline N=3 \\ & N P=1 \\ & S R=2 / 3 \\ & \text { Avg. }=75 \\ & \text { Range }=1000 \end{aligned}$ | Prepared lesson plans/Demonstrations Student found job | Continue demonstrations and lesson plans | 1,2,3 | 1,3,4 | 1,2,3,4 |


| D - Three <br> Dimensional Design Pojects <br> I - self evaluation | >600 pts | $\begin{aligned} & N=2 \\ & N P=0 \\ & S R=2 / 2 \\ & \text { Avg. }=100 \\ & \text { Range }=600 \end{aligned}$ | Demonstrations | Continue demonstrations. | 1,2,3,4 | 1,3,4, | 1,2,4 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Written assignments, \& test scores I - Discussion Questions | >700 pts | $\begin{aligned} & \hline N=2 \\ & N P=1 \\ & S R=1 / 2 \\ & \text { Avg. }=50 \\ & \text { Range }=30-683 \\ & \hline \end{aligned}$ | 1 student had family issues <br> Power points, written assignments, engaged discussions | Contact students. Continue practices. | 1,2,3,4 | 1,3 | 1,2 |

## BUSINESS ADMINISTRATION

Fall 2017

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| $\begin{aligned} & \text { D - Simulation } \\ & \text { I - Self-Evaluation } \end{aligned}$ | $>80$ $>15$ | $\mathrm{N}=4$ <br> Avg. $=100$ <br> Range $=100$ <br> Avg $=17.25$ <br> Range $=17-20$ | Goals met for course completers. <br> Non-completers: Low attendance Falling behind | Encourage attendance \& tutoring as needed. | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |

## BUSINESS ADMINISTRATION

|  | $\begin{aligned} & \bar{\circ} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
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| $\begin{aligned} & \text { D - Simulation } \\ & \text { I-Self-Evaluation } \end{aligned}$ | >80 | $\begin{aligned} & N=8 \\ & N P=0 \\ & \text { SR }=8 / 8 \\ & \text { Avg. }=100 \\ & \text { Range }=100 \end{aligned}$ | Goals met for course completers. <br> Non-completers: <br> Low attendance <br> Falling behind | Encourage attendance \& tutoring as needed. | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| $\begin{aligned} & \text { D - Case Study } \\ & \text { I - Self-Evaluation } \end{aligned}$ | >80 | $\begin{aligned} & \hline N=7 \\ & N P=1 \\ & S R=6 / 7 \\ & \text { Avg. }=100 \\ & \text { Range }=100 \end{aligned}$ | Goals met for course completers. <br> Non-completers: <br> Low attendance <br> Falling behind | Encourage attendance \& tutoring as needed. | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| $\begin{aligned} & \text { D - Case Study } \\ & \text { I - Self-Evaluation } \end{aligned}$ | >80 | $\begin{aligned} & \hline N=10 \\ & N P=4 \\ & \text { SR }=4 / 10 \\ & \text { Avg. }=90 \\ & \text { Range }=80-100 \end{aligned}$ | Goals met; however, may need to allot more in class time to case study. <br> Low attendance contributed to goals not being met by noncompleters. | Allot more time to work completion \& encourage attendance. | 1,2,3,4,5 | 1,2,3,4 | 1,2 |
| D - Certiport <br> Certification "Excel" <br> I - Student Self <br> Evaluation | $\begin{aligned} & \hline \text { Pass } \\ & \text { /Fail } \end{aligned}$ | $\begin{aligned} & \hline N=10 \\ & N P=1 \\ & \text { SR }=9 / 9 \\ & \text { Avg. }=\text { pass } \\ & \text { Range }=\text { pass } \end{aligned}$ | conflicts with work, no transportation | Provide copy of class schedule for employer, provide transportation options | 1,2,3,4 | 2,3 | 3,4 |

## EARLY CHILDHOOD EDUCATION

Fall 2017

|  | $\begin{aligned} & \bar{\circ} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
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| D - Philosophy of Education <br> I - self eval | >70 | $\begin{array}{\|l} \hline N=6 / 7 \\ \text { Avg. }=80 \% \\ \text { Range }=0-300 \end{array}$ | Poor attendance <br> No childcare <br> Job conflict <br> No transportation | Discuss attendance Night classes so no childcare available Gave transportation schedule | 1,2,3,4,5 | 1,2,3,4 | 1,2,3,4 |
| D - Case Study <br> I - self eval | >70 | $\begin{array}{\|l\|} \hline N=10 / 12 \\ \text { Avg. }=83 \% \\ \text { Range }=0-300 \end{array}$ | Poor attendance <br> No childcare <br> Job conflict <br> No transportation | Discuss attendance Night classes so no childcare available Gave transportation schedule | 1,2,4,5 | 1,2,3,4 | 1,2,3,4 |
| D - Culminating Project <br> I - self eval | >70 | $\begin{array}{\|l\|} \hline \mathrm{N}=6 / 6 \\ \text { Avg. = 100\% } \\ \text { Range = 300-300 } \end{array}$ | Poor attendance <br> No childcare <br> Job conflict <br> No transportation | Discuss attendance Night classes so no childcare available Gave transportation schedule | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |

## EARLY CHILDHOOD EDUCATION

|  | $\begin{aligned} & \bar{\circ} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
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| D - Philosophy of Education <br> I-Self-survey | >70 | $\begin{aligned} & \mathrm{N}=10 \\ & N P=7 \\ & S R=3 \\ & \text { Avg. }=90 \\ & \text { Range }=83-97 \end{aligned}$ | Job termination <br> No daycare <br> No transportation <br> Family/Medical issues | Discuss with students <br> There is no daycare or transportation for evening classes so this is an ongoing problem Implement instant feedback technology | 1-5 | 1-4 | 1-4 |
| D - Developmental Domain Culminating Paper <br> I - Self-survey | >70 | $\begin{aligned} & \mathrm{N}=1 \\ & N P=0 \\ & S R=1 \\ & \text { Avg. }=93 \\ & \text { Range }=93 \end{aligned}$ | Goal met | Added an infant/toddler developmental checklist to cumulative assignment Implement instant feedback technology | 1-6 | 1-4 | 1-4 |
| D - Thematic Unit <br> I-Self-survey | >70 | $\begin{aligned} & \mathrm{N}=8 \\ & \mathrm{NP}=3 \\ & \mathrm{SR}=5 \\ & \text { Avg. }=97 \\ & \text { Range }=93-100 \end{aligned}$ | No daycare No transportation Family/Medical issues | There is no daycare or transportation for evening classes so this is an ongoing problem Discuss with students Implement instant feedback technology | 1-5 | 1-4 | 1-4 |
| D - Research Paper <br> I-Self-survey | >70 | $\begin{aligned} & N=12 \\ & N P=2 \\ & S R=10 \\ & \text { Avg. = } 91 \\ & \text { Range }=70-100 \end{aligned}$ | No daycare No transportation Family/Medical issues | There is no daycare or transportation for evening classes so this is an ongoing problem Discuss with students Implement instant feedback technology | 1-8 | 1-4 | 1-4 |
| $\begin{aligned} & \text { D - Internship } \\ & \text { I - Self-Survey } \end{aligned}$ | >B | $\begin{aligned} & \mathrm{N}=1 \\ & N P=0 \\ & S R=1 \\ & \text { Avg. }=A \\ & \text { Range }=A \end{aligned}$ | Goal met | Added more diverse age groups for internship not just one age group | 1-3 | 1-4 | 1-4 |

PRE-NURSING
Fall 2017

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| D - Clinical Tool: basic vital measurements I - Self-evaluation Survey. | >3 | $\begin{aligned} & \mathrm{N}=2 \\ & \text { Avg. }=3.5 \\ & \text { Range }=3-4 \end{aligned}$ | The students in the course met the intended goal The student self-survey revealed that one student felt comfortable with their skills in basic vital measurement while the second student rated their skill level in respiration to be poor, which was seen in the students evaluation. | Students have been introduced to the use of basic vital signs used in the healthcare system and they will continue to practice measuring basic vital signs in A \& P II to increase their performance in being able to measure them without assistance. <br> Practice will help to increase their skill level. | 1-5 | 1,3 | 1,2,3,4 |
| D - Research Paper <br> \& Power Point Rubric <br> I - Student SelfSurvey | >70\% | $\begin{aligned} & \mathrm{N}=2 \\ & \text { Avg. }=80 \% \\ & \text { Range }=75-85 \% \end{aligned}$ | Student were able to apply the basic principles of therapeutic communication in a healthcare setting | Final oral and power point presentations met the measurement goals. There was an improvement noted in the presentation as compared to the previous years. Although, the student performed well, there was some weakness in the oral presentation. The presentation revealed that there may have been little practice involved beforehand. | 1,3 | 1,2 | 1,2,3,4 |

## PRE-NURSING

Spring 2018

|  | $\begin{aligned} & \bar{\circ} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
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| D - Case Study: Unknown <br> Experimental Lab <br> I -Student Self- <br> Assessment | >70\% | $\begin{aligned} & \hline N=3 \\ & N P=2 \\ & S R=1 / 2 \\ & \text { Avg. }=90 \% \\ & \text { Range }=N A \end{aligned}$ | Non-attendance <br> The self-assessment revealed that the student felt competent in applying technique and understanding the scientific method. | Attendance: discussed with student that labs are mandatory \& that you cannot pass the course if you skip the lab and that attendance is essential in being able to understand the material. | 1,3,4 | 1,2,3 | 1-4 |
| D - Research Paper \& Power Point Rubric <br> I - Student Self-Evaluation Survey | >70\% | $\begin{aligned} & N=3 \\ & N P=2 \\ & S R=1 / 2 \\ & \text { Avg. }=55 \% \\ & \text { Range }=N A \end{aligned}$ | power point presentation and communications skills were lacking | The presentation revealed that this student needs practice in communication and that this student just did not do her best which was due to external factors after further discussion. We discussed that course work must come first \& to seek help if external issues become too overwhelming. | 1,2,3 | 1,3 | 1-4 |
| D - Clinical Tool: basic vital measurements <br> I-Self-evaluation Survey. | >3 | $\begin{aligned} & \mathrm{N}=3 \\ & N P=0 \\ & S R=2 / 3 \\ & \text { Avg. }=4 \\ & \text { Range }=0-5 \end{aligned}$ | Job training <br> The student self-survey revealed that each student felt comfortable with their skills in basic vital measurements. | Job Training: discussed with the student to make sure that appointments are made in advance and that class assignments, exams and assessment are important and that they should be a priority. | 1,3,5 | 1,3 | 1-4 |


| D - PSA (Public Service Announcement) Video \& Power Point Rubric <br> I - Student Self-Survey | >70\% | $\begin{aligned} & N=3 \\ & N P=0 \\ & S R=3 / 3 \\ & \text { Avg. }=35 \% \\ & \text { Range }=N A \end{aligned}$ | The group did not meet the expected goal of $70 \%$ or better on the PSA and Power Point. The PSA was over 1 minute in length and the graphics and technology was subpar. The PSA was not audible. The students did not submit or complete a power point presentation. The student survey revealed that the students concurred that they were not prepared to present their work and that their work lacked completion. | Group Factor: it appears that the students did not work well together. There was miscommunication within the group and participation was lacking in some areas. It was discussed that each student was responsible for their part in the project and that in the future as the instructor I will not allow groups. Each student will be advised to work alone and I have had great results in the past with this project with students working alone. | $\begin{aligned} & 1,2,3, \\ & 5 \end{aligned}$ | 1,2,3 | 1-4 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Case Study \& Rubric <br> I - Case Study Student <br> Self Evaluation Survey | >70\% | $\begin{aligned} & N=8 \\ & N P=5 \\ & S R=2 / 3 \\ & \text { Avg. }=47 \% \\ & \text { Range }=42-50 \% \end{aligned}$ | Non-attendance Overall the students who completed the assessment felt that they did well on the assessment. | The goal is to present the lecture each half of the semester and then give the assessment. This will ensure that all students are present for the ethics lecture and that I am able to assess if they do in fact understand the information. | 1,2 | 1,2,4 | 1,2,4 |
| D - Research Paper \& Power Point Rubric <br> I - Student Self-Evaluation Survey | >70\% | $\begin{aligned} & \mathrm{N}=8 \\ & N P=5 \\ & S R=3 / 3 \\ & \text { Avg. }=50 \% \\ & \text { Range }=40-60 \% \end{aligned}$ | Did not meet the communication goals. one student felt that they did not do well on the presentation and the other student felt competent in her presentation. | Continue to encourage students to complete their assignments with practice and rehearsal of their presentations. Also make the due date earlier in the semester for the assessment/assignment. | 1,2 | 1,2,3 | 1-4 |

## PROFESSIONAL TRUCK DRIVING

Fall 2017

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| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | N = 8/11 | Low attendance Family issues Job Conflict | Discussed attendance Discussed if quit job, come back | 1 | 2,3 | 1,2,4 |
| $\begin{aligned} & \hline \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $N=8 / 11$ | Low attendance Family issues Job Conflict | Discussed attendance Discussed if quit job, come back | 1,2 | 1,2,3 | 2,3,4 |
| $\begin{aligned} & \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $N=8 / 11$ | Low attendance Family Issues Job Conflict | Discussed attendance Discussed if quit job, come back | 1 | 1 | 2,4 |
| $\begin{aligned} & \hline \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $N=8 / 11$ | Low attendance Family Issues Job Conflict | Discussed attendance Discussed if quit job, come back | 1,2 | 2,4 | 1,4 |
| $\begin{aligned} & \hline \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $N=8 / 11$ | Low attendance Family Issues Job Conflict | Discussed attendance Discussed if quit job, come back | 1 | 2,4 | 1,2,4 |
| $\begin{aligned} & \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $N=8 / 11$ | Low attendance Family Issues Job Conflict | Discussed attendance Discussed if quit job, come back | 1 | 3,4 | 1,3,4 |
| $\begin{aligned} & \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $N=8 / 11$ | Low attendance Family Issues Job Conflict | Discussed attendance Discussed if quit job, come back | 1 | 3 | 1,4 |

## PROFESSIONAL TRUCK DRIVING

Spring 2018

|  | $\begin{aligned} & \bar{\circ} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & \hline \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $\mathrm{N}=3 / 4$ | Left the state | No communication | 1 | 2,3 | 1,2,4 |
| $\begin{aligned} & \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $N=3 / 4$ | Left the state | No communication | 1,2 | 1,2,3 | 2,3,4 |
| $\begin{aligned} & \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $\mathrm{N}=3 / 4$ | Left the state | No communication | 1 | 1 | 2,4 |
| $\begin{aligned} & \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $\mathrm{N}=3 / 4$ | Left the state | No communication | 1,2 | 2,4 | 1,4 |
| $\begin{aligned} & \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $\mathrm{N}=3 / 4$ | Left the state | No communication | 1 | 2,4 | 1,2,4 |
| $\begin{aligned} & \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $\mathrm{N}=3 / 4$ | Left the state | No communication | 1 | 3,4 | 1,3,4 |
| $\begin{aligned} & \text { D - DMV Class A/B } \\ & \text { I - self-eval } \end{aligned}$ | Pass | $\mathrm{N}=3 / 4$ | Left the state | No communication | 1 | 3 | 1,4 |
| D-DMV Class A I-self-eval | Pass | $N=3 / 4$ | Left the state | No communication | 1 | 1,2,3,4 | 1,2,3,4 |

## SOCIAL WORK

Fall 2017

|  | $\begin{aligned} & \bar{厄} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & \text { D - FINAL } \\ & \text { I-self eval } \end{aligned}$ | >70 | $\begin{aligned} & \mathrm{N}=7 / 7 \\ & \text { Avg. }=96 \% \\ & \text { Range }=92 \%-100 \% \end{aligned}$ | MET GOAL | Continue review and complete APA bibs and literature review in class Local and Global outreach activities. Continue with UND field trips | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| $\begin{aligned} & \text { D - FINAL } \\ & \text { I-self eval } \end{aligned}$ | >70 | $\begin{aligned} & \mathrm{N}=1 / 1 \\ & \text { Avg. }=95 \% \\ & \text { Range }=95 \% \end{aligned}$ | MET GOAL | Continue to invite various speakers such as senators and policy makers. Continue analysis of various policies | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| $\begin{aligned} & \text { D - FINAL } \\ & \text { I-self eval } \end{aligned}$ | >70 | $\begin{aligned} & \mathrm{N}=3 / 3 \\ & \text { Avg. }=97 \% \\ & \text { Range }=95 \%-100 \% \end{aligned}$ | MET GOAL | Continue with Public Service announcement and more in-depth theorists and approaches. | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |

SOCIAL WORK

|  | $\begin{aligned} & \overline{0} \\ & \text { O} \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Annotated Bibliography <br> I-Self evaluation | $\begin{aligned} & \hline> \\ & 70 \\ & \% \end{aligned}$ | $\begin{aligned} & \hline N=8 \\ & N P=1 \\ & \text { SR }=7 / 7 \\ & \text { Avg. }=89 \% \\ & \text { Range }=75-98 \% \end{aligned}$ | Internal <br> Goal was met <br> External <br> Goal was met | APA anno bibs and literature review in class Local and Global outreach activities. UND field trips | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| D - Policy Analysis Paper <br> I-Self evaluation | $\begin{aligned} & >70 \\ & \% \end{aligned}$ | $\begin{aligned} & \mathrm{N}=7 \\ & N P=2 \\ & S R=5 / 5 \\ & \text { Avg. }=85 \% \\ & \text { Range }=72-100 \% \end{aligned}$ | Internal <br> Goal was met <br> External <br> Death in family | Invite various speakers Analysis of policies Reached out to student | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| D - Public Service Announcement <br> I-Self evaluation | $\begin{aligned} & >70 \\ & \% \end{aligned}$ | $\begin{aligned} & \mathrm{N}=7 \\ & N P=1 \\ & \text { SR }=6 \\ & \text { Avg. }=93 \% \\ & \text { Range }=80-100 \% \end{aligned}$ | Internal <br> Goal was met <br> External <br> Had a baby | Public Service Announcement and increase theorists Reached out to student | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| D - Placement Plan <br> I- Self evaluation | $\begin{aligned} & >70 \\ & \% \end{aligned}$ | $\begin{aligned} & N=12 \\ & N P=2 \\ & S R=10 / 10 \\ & \text { Avg. }=85 \% \\ & \text { Range }=72-96 \% \\ & \hline \end{aligned}$ | Internal <br> Goal was met External baby and death in family | Increase speakers Increase placement plan excerise Reached out to student | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| D - Treatment Paper <br> I-Self evaluation | $\begin{aligned} & >70 \\ & \% \end{aligned}$ | $\begin{aligned} & \hline N=12 \\ & N P=1 \\ & S R=11 / 11 \\ & \text { Avg. }=84 \% \\ & \text { Range }=71-98 \% \\ & \hline \end{aligned}$ | Internal <br> Goal was met <br> External <br> Goal was met | Increase the therapy circle activity | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |

## SCIENCE

Fall 2017

|  | $\begin{aligned} & \bar{\circ} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Cumulative Final Exam <br> I-Student Self Evaluation | >70 | $\begin{aligned} & \mathrm{N}=1 \\ & \text { Avg. }=82 \% \\ & \text { Range }=82-82 \end{aligned}$ | Only one student completed the course. Surveys were positive about learning environment. | N/A | 1-5 | 1,2 | 1,2 |
| $\begin{aligned} & \hline \text { D - Essay Assignment } \\ & \text { I - Student Self Evaluation } \end{aligned}$ | >70 | $\begin{aligned} & \mathrm{N}=1 \\ & \text { Avg. }=100 \% \\ & \text { Range }=100-100 \end{aligned}$ | Only one student completed the course. Surveys were positive about learning environment. | N/A | 1-3 | 1-3 | 1-3 |

## Science

|  | $\begin{aligned} & \bar{\circ} \\ & \hline \text { O} \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D-Cumulative Final Exam <br> I - Student Self <br> Evaluation | >70 | $\begin{aligned} & N=3 \\ & N P=1 \\ & S R=2 / 2 \\ & \text { Avg. }=100 \% \\ & \text { Range }=100 \end{aligned}$ | Surveys were positive about learning environment. | N/A | 1-5 | 1,2 | 1,2 |
| $\begin{aligned} & \text { D - Essay Assignment } \\ & \text { I-Student Self } \\ & \text { Evaluation } \end{aligned}$ | >70 | $\begin{aligned} & \mathrm{N}=3 \\ & N P=1 \\ & S R=2 / 2 \\ & \text { Avg. }=85 \% \\ & \text { Range }=100-100 \end{aligned}$ | Surveys were positive about learning environment. | N/A | 1-3 | 1-3 | 1-3 |

GRAPHIC ARTS

Fall 2017

|  | $\bigcirc$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - 2 Magazine Covers <br> I- Reflection Paper on "Just because you can alter photos in Photoshop, is it right to alter them? | > | $\begin{aligned} & \mathrm{N}=2 \text { started } / 1 \\ & \text { finished } \\ & \text { Avg. = C } \\ & \text { Range = A-F } \end{aligned}$ | 1 student failed due to no attendance |  | All 11 course outcomes | 1,2,3,4 | 1, 3, 4 |
| D - Down the Yellow Brick Rabbit Hole Play Poster <br> I - Reflection Paper on "Why is it important to Study Desktop Publishing?" | > | $\begin{aligned} & \mathrm{N}=5 \\ & \text { Avg. = A } \\ & \text { Range = A } \end{aligned}$ | All students participated and completed all projects |  | All 19 course outcomes | 1,2,3,4 | 1,2,3,4 |
| D - Typographic History Final Project <br> I - Reflection Paper on "Why is it important to create a logo in a vectorprogram versus a raster-program?" | > | $\begin{aligned} & \mathrm{N}=3 \\ & \text { Avg. = A } \\ & \text { Range = A } \end{aligned}$ | All students participated and completed all projects |  | All 13 course outcomes | 1,2,3,4 | 1,2,3,4 |
| D - Design a CD Cover for Final Project <br> I - Reflection Paper on "What role does media play in our society?" | > | $\begin{array}{\|l\|} \hline N=8 \text { started/2 } \\ \text { withdrew/2 failed } \\ \text { Avg. = 4-A's 2-F's } \\ \text { Range = 4-A's 2-F's } \end{array}$ | 2 students that failed had no attendance |  | All 15 course outcomes | 1,2,3,4 | 1,2,3,4 |

GRAPHIC ARTS

|  |  |  |  | $\begin{aligned} & \text { n } \\ & .0 \\ & \text { E } \\ & 0 \\ & 0 \\ & 0 \\ & 0 \\ & 0 \\ & 0 \\ & 0 \end{aligned}$ |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Family Calendar <br> I - Reflection Paper "Just because you can alter photos in Photoshop, is it right to alter them? | >70 | $\begin{aligned} & \hline \mathrm{N}=3 \\ & \mathrm{NP}=0 \\ & \mathrm{SR}=2 / 3 \\ & \text { Avg. }=67 \\ & \text { Range }=0-100 \end{aligned}$ | - Student did not do final project. <br> - Student did not attend regularly by choice. | - Changing to more life experience projects and less book projects. <br> - Discussed attendance. | $\begin{array}{\|l\|} \hline 1,2,3,4, \\ 5,6,7,8, \\ 9,10,11 \end{array}$ | 1,2,3,4 | 1,2,3,4 |
| D - Digital and Book Portfolio <br> I - Photographer Essay | >70 | $\begin{aligned} & \mathrm{N}=2 \\ & \mathrm{NP}=0 \\ & \mathrm{SR}=1 / 2 \\ & \text { Avg. }=50 \\ & \text { Range }=0-100 \end{aligned}$ | - Student did not do final project. <br> - Student did not attend regularly by choice. | - Changing to more life experience projects and less book projects. <br> - Discussed attendance. | $\begin{aligned} & \hline 1,2,3,4,5, \\ & 6,7,8 \end{aligned}$ | 1,2,3,4 | 1,2,3,4 |
| D - Print Projects <br> I - Project Thumbnails | >80 | $\begin{aligned} & \hline \mathrm{N}=2 \\ & \mathrm{NP}=0 \\ & \mathrm{SR}=2 / 2 \\ & \text { Avg. }=100 \\ & \text { Range }=100 \end{aligned}$ | - Goals met. | N/A | $\begin{aligned} & \hline 1,2,3,4,5, \\ & 6,7,8,9, \\ & 10,11,12 \end{aligned}$ | 1,2,3,4 | 1,2,3,4 |
| D - Video Project <br> I - Reflection Paper "What is your definition of video communication?" | >70 | $\begin{aligned} & \hline \mathrm{N}=5 \\ & \mathrm{NP}=1 \\ & \mathrm{SR}=3 / 4 \\ & \text { Avg. }=75 \\ & \text { Range }=0-100 \end{aligned}$ | - Student did not do final project. <br> - One student did not attend regularly by choice. <br> - One student midterms, no excuse given as to why. | - Changing to more life experience projects and less book projects. <br> - Discussed attendance. | $\begin{array}{\|l} \hline 1,2,3,4,5, \\ 6,7,8,9 \end{array}$ | 1,2,3,4 | 1,2,3,4 |

LIBERAL ARTS

Fall 2017

|  | $\begin{aligned} & \overline{0} \\ & 0 \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Final Exam <br> I-self eval | >75 | $\begin{aligned} & \mathrm{N}=5 \\ & \text { Avg. }=95 \\ & \text { Range }=90-100 \end{aligned}$ |  |  | 1,2 | 1,2,3 | 1,2,3,4 |
| $\begin{aligned} & \text { D - Final Exam } \\ & \text { I-self eval } \end{aligned}$ | >75 | $\begin{aligned} & \mathrm{N}=1 \\ & \text { Avg. }=98 \\ & \text { Range }=98-100 \end{aligned}$ |  |  | 1,2,3 | 1,2,3 | 1,2,3,4 |
| D - Final Exam <br> I-self eval | >75 | $\begin{aligned} & \mathrm{N}=5 \\ & \text { Avg. }=96.8 \\ & \text { Range }=94-100 \end{aligned}$ |  |  | $\begin{aligned} & 1,2,3,4, \\ & 6 \end{aligned}$ | 1,2,3 | 1,2,3,4 |
| D - Final exam <br> I-self eval | >75 | $\begin{aligned} & \mathrm{N}=4 \\ & \text { Avg. }=99 \\ & \text { Range }=98-100 \end{aligned}$ |  |  | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| $\begin{aligned} & \text { D - Final Exam } \\ & \text { I - self eval } \end{aligned}$ | >75 | $\begin{array}{\|l} \hline N=4 \\ \text { Avg = 96 } \\ \text { Range }=94-98 \end{array}$ |  |  | 1,2,3,5, | 1,2,3 | 1,2,3,4 |
| D - Summation of all course material $\mathrm{I}-\mathrm{N} / \mathrm{A}$ | >75 | $\begin{aligned} & \mathrm{N}=79 \\ & \text { Avg }=75 \\ & \text { Range }=75 \end{aligned}$ |  |  | $\begin{aligned} & 1,2,3,4, \\ & 5,6 \end{aligned}$ | 1,2,3,4 | 1,2,3,4 |


| $\begin{aligned} & \text { D - pre/post test } \\ & \text { I - Survey } \end{aligned}$ | >70 | $\begin{aligned} & \mathrm{N}=12 \\ & \text { Avg }=71 \\ & \text { Range }=33-100 \end{aligned}$ |  |  | 1, 2, 3 | 1, 2, 3 | 1, 2, 3, 4 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Final Exam <br> I-Reflection paper | >70 | $\begin{aligned} & \mathrm{N}=6 \\ & \text { Avg. }=73.3 \\ & \text { Range }=52-84 \end{aligned}$ | Goal met. <br> The population includes only students who advanced to the final exam. Students who complete the Hawkes hybrid 103 course are self- motivated. All reflections were of adequate quality. | The indirect paper assignment will have additional requirements. | 1,2,3,4 | 1,2,3 | 1,2,3 |
|  | >70 |  | -low attendance -didn't meet completion <br> -transportation <br> -family issues | Discuss with student Transportation schedule, requirements, and attendance issues. | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| D - Char Analysis <br> Essay <br> I - Student Self-Edit | >70 | $N=5 / 5$ <br> Avg: 87\% <br> Range: 75-98 | - Work/Job requirements <br> - Low attendance <br> - Did not meet required steps for completion | -Stress communication and strategies to overcome issues - Increase usage of checklists listing requirements <br> - Use in-class strategies to reward student awareness and usage of the class's Moodle | 1, 2, | 1, 2, 3, 4 | 1, 2, 3, 4 |
| D - Persuade Speech <br> I - Student Self-eval | >70 | $N=8 / 9$ <br> Avg: 74\% <br> Range: 0-92 | - Work requirements <br> - Low attendance <br> - Did not meet required steps for completion <br> - nerves | Stress communication and strategies to overcome issues | $\begin{aligned} & 1,2,3,4, \\ & 5 \end{aligned}$ | 1,2,3, 4 | 1, 2, 3, 4 |

## Liberal Arts

Spring 2018

|  | $\begin{aligned} & \bar{\circ} \\ & \text { O} \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & \text { D - Cumulative Assessment } \\ & \text { I-self eval } \end{aligned}$ | >75 | $\begin{aligned} & N=11 \\ & N P=5 \\ & S R=6 \\ & \text { Avg. }=92 \\ & \text { Range }=80-100 \end{aligned}$ | NP = Students experienced work conflicts, day care issues and transportation problems |  | 1,2 | 1,2,3 | 1,2,3,4 |
| D - Cumulative Assessment <br> I-self eval | >75 | $\begin{aligned} & N=2 \\ & N P=0 \\ & S R=2 \\ & \text { Avg. }=100 \\ & \text { Range }=100 \end{aligned}$ | Students were successful - goal met by all |  | 1,2,3 | 1,2,3 | 1,2,3,4 |
| $\begin{aligned} & \text { D - Cumulative Assessment } \\ & \text { I - self eval } \end{aligned}$ | >75 | $\begin{aligned} & \mathrm{N}=4 \\ & N P=1 \\ & S R=3 \\ & \text { Avg. }=92 \\ & \text { Range }=89-100 \end{aligned}$ | NP = student had transportation problems |  | $\begin{aligned} & \text { 1,2,3,4, } \\ & 6 \end{aligned}$ | 1,2,3 | 1,2,3,4 |
| D - Cumulative Assessment <br> I-self eval | >75 | $\begin{aligned} & \hline N=8 \\ & N P=1 \\ & S R=7 \\ & \text { Avg. }=90 \\ & \text { Range }=75-100 \\ & \hline \end{aligned}$ | NP = student had transportation problems |  | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| D - Cumulative Assessment <br> I-self eval | >75 | $\begin{aligned} & N=1 \\ & N P=0 \\ & S R=1 \\ & \text { Avg. }=100 \\ & \text { Range }=100 \\ & \hline \end{aligned}$ | Student was successful - goal met by all |  | 1,2,3,5, | 1,2,3 | 1,2,3,4 |

\begin{tabular}{|c|c|c|c|c|c|c|c|}
\hline \begin{tabular}{l}
D - Embedded Concepts from Unit Exams \\
D - Hawke's Mastery Learning Modules \\
I-Reflection Paper
\end{tabular} \& \(>70 \%\)
\(>70 \%\) \& \[
\begin{aligned}
\& N=12 \\
\& N P=6 \\
\& S R=4 / 6 \\
\& \text { Avg. }=73 \% \\
\& \text { Range }=62-84 \% \\
\& \\
\& N=12 \\
\& N P=6 \\
\& S R=6 / 6 \\
\& \text { Avg. }=100 \% \\
\& \text { Range }=N A
\end{aligned}
\] \& E-Low attendance; no transportation; non-attendance without withdrawal; I-completed test(s) and/or modules, but not at a passing level \& \begin{tabular}{l}
E-Weekly contacts to students absent 2 times; communication with advisor; refer to transportation services or emergency funds; contact via email or phone; discuss effects on Fin Aid, etc. \\
I- flexible work time outside of class using math lab hours and tutors; allow to retake tests; refer for tutoring and help; email assignment when absent
\end{tabular} \& \[
1-7
\]
\[
1-7
\]
\[
1-7
\] \& 1,3

1,3

2,4 \& 1,3

$1,2,3$

2,4 <br>

\hline | D - Embedded Questions from Unit Exams |
| :--- |
| D - Cultural Relevancy PowerPoint Presentation |
| I-Course Reflection | \& >70\%

>70\% \& \[
$$
\begin{aligned}
& N=3 \\
& N P=0 \\
& S R=2 / 3 \\
& \text { Avg. }=70 \% \\
& \text { Range }=59-85 \% \\
& \\
& N=3 \\
& N P=0 \\
& S R=3 / 3 \\
& \text { Avg. }=91 \% \\
& \text { Range }=81-97 \%
\end{aligned}
$$

\] \& E-Some difficulty meeting course deadlines due to employment hours I-workload too time intensive for 2 credit class; Hawkes platform too different from text; need more application \& E-Flexible due dates for students employed full time; communication via email for students attending schoolsponsored events I-adjust workload; use text only; increase exposure to application problems \& | $1-6$ |
| :--- |
| 5 $1-6$ | \& 1

$$
1,2,3,4
$$ \& 1

1,2,3,4 <br>

\hline | D - Concepts from Hawke's Learning Modules and Unit Exams |
| :--- |
| D - Technology Activities: Using Excel to represent qualitative and quantitative data; using Excel to | \& >70\% \& \[

$$
\begin{aligned}
& N=9 \\
& N P=5 \\
& S R=2 / 4 \\
& \text { Avg. }=72 \% \\
& \text { Range }=64-85 \%
\end{aligned}
$$
\] \& E-Low or sporadic attendance; no transportation; nonattendance but no withdrawal; work not released to attend class or \& E-Weekly contacts when absent 2 consecutive times; communication with advisor; refer to transportation services or emergency gas funds; contact via email or \& 1-5 \& 1,3 \& 1,3 <br>

\hline
\end{tabular}

\begin{tabular}{|c|c|c|c|c|c|c|c|}
\hline \begin{tabular}{l}
determine population parameters and sample statistics \\
D - Cultural Relevancy PowerPoint Presentation \\
I-Course Reflection
\end{tabular} \& \[
>70 \%
\]
\[
>70 \%
\] \& \[
\begin{aligned}
\& \hline N=9 \\
\& N P=5 \\
\& S R=2 / 4 \\
\& \text { Avg. }=61 \% \\
\& \text { Range }=25-89 \% \\
\& \\
\& N=9 \\
\& N P=5 \\
\& S R=4 / 4 \\
\& \text { Avg. }=78 \% \\
\& \text { Range }=70-94 \%
\end{aligned}
\] \& unable to attend class due to job demands l-student completed test(s) and/or modules, but not at a passing level; noncompletion of homework; not enough time in class in Hawkes \& phone; discuss effects on Fin Aid, etc. I-flexible work time outside of class using math lab hours and tutors; email assignment when absent from class; present strategies in class as to how to approach homework for maximum efficiency; more in-class time for Hawkes \& \begin{tabular}{l}
\[
1
\] \\
1
\[
1-5
\]
\end{tabular} \& \begin{tabular}{l}
1,3 \\
1,2,3,4 \\
1,2
\end{tabular} \& \begin{tabular}{l}
1,2,3 \\
\(1,2,3,4\) \\
1,2,4
\end{tabular} \\
\hline \begin{tabular}{l}
D - Embedded questions in unit exams \\
I-Reflection Paper
\end{tabular} \& >70 \& \[
\begin{aligned}
\& N=4 \\
\& N P=0 \\
\& S R=2 / 4 \\
\& \text { Avg. }=40 \\
\& \text { Range }=0-83.5 \%
\end{aligned}
\] \& E - Inadequate time management outside of class I-the more advanced concepts were difficult to conceptualize \& \begin{tabular}{l}
E - discuss time management methods in class \\
I-give more immediate feedback during class; will incorporate Socrative app which will enable instant feedback during class
\end{tabular} \& 1

1,2 \& 1 \& 1 <br>

\hline | D - Summation of all class assignments |
| :--- |
| I - Reflection paper | \& >75 \& \[

$$
\begin{aligned}
& \mathrm{N}=33 \\
& N P=8 \\
& S R=22 / 25 \\
& \text { Avg }=87 \\
& \text { Range }=40-100 \\
& \hline
\end{aligned}
$$

\] \& Job demands, childcare issues, lack of participation and attendance \& \& \[

$$
\begin{aligned}
& 1,2,3,4, \\
& 5,6
\end{aligned}
$$
\] \& 1,2,3,4 \& 1,2,3,4 <br>

\hline | D - Research paper |
| :--- |
| I - Student Self-assessment | \& >70 \& \[

$$
\begin{aligned}
& \hline N=41 \\
& N P=24 \\
& S R=14 / 17 \\
& \text { Avg. }=89 \% \\
& \text { Range }=46-98
\end{aligned}
$$

\] \& | - Family issues (pregnancy, sickness) |
| :--- |
| - Low attendance |
| - Job/Work |
| requirements |
| - Did not meet required steps for completion | \& | -Stress communication and strategies to overcome issues |
| :--- |
| - Increase usage of checklists listing requirements |
| - Use in-class strategies to reward student awareness and usage of the class's Moodle | \& 1, 2, \& 1, 2, 3, 4 \& 1,2,3, 4 <br>

\hline
\end{tabular}

| D - Char Analysis Essay <br> I - Student Self-Edit | >70 | $\begin{aligned} & \hline N=17 \\ & N P=3 \\ & S R=3 / 14 \\ & \text { Avg. }=85 \\ & \text { Range }=65-98 \end{aligned}$ | - Did not meet or was late on required steps for completion Work/Job requirements - Low attendance | -Stress communication and strategies to overcome issues - Increase usage of checklists listing requirements - Use in-class strategies to reward student awareness and usage of the class's Moodle | 1, 2, | 1, 2, 3, 4 | 1, 2, 3, 4 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Char Analysis Essay <br> I - Student Self-Edit | >70 | $\begin{aligned} & N=1 \\ & N P=0 \\ & S R=1 / 1 \\ & \text { Avg. }=76 \\ & \text { Range }=76 \end{aligned}$ | - Small class size impacted discussion opportunities | - Continue communication strategies to improve discussion <br> - Continue in-class strategies to reward student awareness and usage of the class's Moodle | 1, 2, 4 | 1, 2, | $1,2,3,4$ |
| D - Persuade Speech I - Student Self-eval | >70 | $\begin{aligned} & N=10 \\ & N P=1 \\ & S R=9 / 9 \\ & \text { Avg. }=84 \\ & \text { Range }=70-94 \end{aligned}$ | - Work issues <br> - stopped attending | -Stress communication and strategies to overcome issues Teambuilding strategies | $\begin{aligned} & 1,2,3,4, \\ & 5 \end{aligned}$ | 1, 2, 3, 4 | $1,2,3,4$ |

## PRE-ENGINEERING

Fall 2017

|  | $\begin{aligned} & \bar{\circ} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Chapter Exam <br> I- each student was given a 4-question survey. | 70> | $\begin{array}{\|l} \mathrm{N}=3 \\ \text { Avg. }=69 \\ \text { Range }=50-83 \end{array}$ | Two out of three students met goal. <br> a) Distance learning <br> b) Caring for children <br> c) Failure to do HW | Will increase the use of Zoom lessons outside of scheduled class for students who need extra help. More emphasis on HW completion. | 3 | 1,2,3,4 | 1,2,3,4 |
| D - Homework, Quizzes, Tests, Cultural Relevancy Paper <br> I - each student was given a 4-question survey. | 70> | $\begin{aligned} & \mathrm{N}=1 \\ & \text { Avg. }=79 \\ & \text { Range }=\mathrm{N} / \mathrm{A} \end{aligned}$ | Course Outcomes Met goals which included adding to the course content for the term. | The course will continue to align with NDSU's syllabus for increased rigor. | 1,2 | 1,2,3,4 | 1,2,3,4 |

## Pre-Engineering

Spring 2018

\begin{tabular}{|c|c|c|c|c|c|c|c|}
\hline  \& \[
\begin{aligned}
\& \bar{\circ} \\
\& \hline \text { O}
\end{aligned}
\] \&  \&  \&  \&  \&  \&  \\
\hline \begin{tabular}{l}
D - Embedded questions in unit exams \\
I-Reflection Paper
\end{tabular} \& >70 \& \[
\begin{aligned}
\& \hline N=4 \\
\& N P=0 \\
\& S R=2 / 4 \\
\& \text { Avg. }=40 \\
\& \text { Range }=0-83.5
\end{aligned}
\] \& E - Inadequate time management outside of class I- the more advanced concepts were difficult to conceptualize \& \begin{tabular}{l}
E-discuss time \\
management methods in class \\
I- give more immediate feedback during class; will incorporate \\
Socrative app which will enable instant feedback during class
\end{tabular} \& 1
\[
1,2
\] \& 1
\[
2
\] \& 1

2 <br>
\hline
\end{tabular}

## CARPENTRY

Fall 2017

|  | $\begin{aligned} & \bar{\circ} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Level One <br> I - self eval | >80 | $\begin{aligned} & N=1 \\ & \text { Avg. }=100 \\ & \text { Range }=100 \end{aligned}$ |  |  | 1 | 1,2,3,4 | 1,2,3,4 |
| D - Core Curriculum <br> I- self eval | >80 | $\begin{array}{\|l\|} \hline N=13 \\ \text { Avg. }=80 \\ \text { Range }=70-100 \end{array}$ |  |  | 1 | 1,2,3,4 | 1,2,3,4 |
| D - Final Exam <br> I - self eval | >P/F | $\begin{aligned} & \mathrm{N}=5 \\ & \text { Avg. }=P / F \\ & \text { Range }=P / F \end{aligned}$ |  |  | 1 | 1,2,3,4 | 1,2,3,4 |
| $\begin{aligned} & \text { D - Final Exam } \\ & \text { I - self eval } \end{aligned}$ | >P/F | $\begin{array}{\|l\|} \hline N=12 \\ \text { Avg }=P / F \\ \text { Range }=P / F \end{array}$ |  |  | 1 | 1,2,3,4 | 1,2,3,4 |

## Carpentry

Spring 2018

|  | $\begin{aligned} & \overline{0} \\ & \hline 0 \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Core Curriculum Modules <br> I - Student Survey | >85 | $\begin{aligned} & \mathrm{N}=3 \\ & \mathrm{NP}=1 \\ & \mathrm{SR}=2 / 2 \\ & \text { Avg. }=90 \\ & \text { Range }=88-92 \end{aligned}$ | Goal was not reached due to one student's lack of participation and failure to withdraw timely. | Continue to teach and encourage those attend. Follow up diligently on students not participating with appropriate action. | 1,2 | 1,2,3,4 | 1,2,3,4 |
| D- Basic Safety meeting Demonstrations <br> I - Daily work evaluation and performance | >85 | $\begin{aligned} & \hline N=4 \\ & N P=1 \\ & S R=3 / 3 \\ & \text { Avg. }=87 \\ & \text { Range }=82-92 \end{aligned}$ | Goal was not reached because of a student's lack of participation and failure to withdraw timely | Continue teaching and encouraging those who attend and follow up more diligently with students participating with appropriate action. | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |
| D- Level one Curriculum <br> I-Student Survey | >85 | $\begin{aligned} & \hline N=11 \\ & N P=1 \\ & S R=10 / 10 \\ & \text { Avg. }=88 \\ & \text { Range }=60-96 \end{aligned}$ | Keeping the material fresh and current. <br> Introducing new and innovative approaches. | Allow students to bring new and creative construction ideas into the classroom. | 1,2 | 1,2,3,4 | 1,2,3,4 |
| D - Safety meetings <br> Demonstrations <br> Attendance <br> I - Daily work performance and evaluation. | >85 | $\begin{aligned} & \hline N=10 \\ & N P=1 \\ & \text { SR }=9 / 9 \\ & \text { Avg. }=87 \\ & \text { Range }=65-94 \end{aligned}$ | Goal was met | Continue to teach with updates from the industry. Continue to allow 201 students to reteach what they have learned to 101 students. | 1,2,3,4 | 1,2,3,4 | 1,2,3,4 |

## DAKOTA STUDIES

Fall 2017

|  | $\begin{aligned} & \bar{\circ} \\ & \text { O} \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D - Final Exam <br> I-Self-Eval | >70 | $\begin{aligned} & \mathrm{N}=12 / 12 \\ & \text { Avg. }=82 \\ & \text { Range }=70-94 \end{aligned}$ | Goals met |  | 1, 2, 3 | 1, 2, 3 | 1, 2, 4 |
| $\begin{aligned} & \text { D - Final Exam } \\ & \text { I - Self-Eval } \end{aligned}$ | >70 | $\begin{aligned} & \mathrm{N}=3 / 3 \\ & \text { Avg. }=87 \\ & \text { Range }=74-100 \end{aligned}$ | Goals met |  | 1, 2, 3 | 1, 2, 3 | 1, 2, 4 |
| D - Oral Language Test <br> I-Self-Eval | >70 | $\begin{aligned} & \mathrm{N}=14 / 15 \\ & \text { Avg. }=86 \\ & \text { Range }=62-99 \end{aligned}$ | Low attendance | Discuss with students | 2, 3, 4 | 2, 3 | 1, 2, 4 |
| D - Oral Language Test <br> I-Self-Eval | >70 | $\begin{aligned} & \mathrm{N}=3 / 3 \\ & \text { Avg. }=85 \\ & \text { Range }=72-100 \end{aligned}$ | Goals met |  | 2, 3, 4 | 2, 3 | 1, 2, 4 |

DAKOTA STUDIES

|  | $\begin{aligned} & \bar{\circ} \\ & \hline \text { O} \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & \text { D - Cumulative Assessment } \\ & \text { I - Self-Eval } \end{aligned}$ | >70 | $\begin{aligned} & \hline N=24 \\ & N P=3 \\ & S R=17 / 21 \\ & \text { Avg. }=75 \\ & \text { Range }=50-100 \\ & \hline \end{aligned}$ | Low attendance | Discussed with student importance of attending | 1, 2, 3 | 1, 2, 3 | 1, 2, 4 |
| D - Cumulative Assessment <br> I-Self-Eval | >70 | $\begin{array}{\|l\|} \hline N=2 \\ N P=0 \\ S R=1 / 2 \\ \text { Avg. }=70 \\ \text { Range }=60-80 \\ \hline \end{array}$ | Low attendance | Discussed with student importance of attending | 1, 2, 3 | 1, 2, 3 | 1, 2, 4 |
| D - Oral Language Cumulative Assessment <br> I-Self-Eval | >70 | $\begin{aligned} & \mathrm{N}=29 \\ & \mathrm{NP}=14 \\ & \mathrm{SR}=11 / 15 \\ & \text { Avg. }=96 \\ & \text { Range }=70-100 \end{aligned}$ | Low attendance | Discussed with students importance of attending | 2, 3, 4 | 2,3 | 1, 2, 4 |
| D - Oral Language Cumulative Assessment <br> I-Self-Eval | >70 | $\begin{array}{\|l\|} \hline N=4 \\ N P=1 \\ S R=3 / 3 \\ \text { Avg. }=100 \\ \text { Range }=100 \\ \hline \end{array}$ | Goals met | Adding a conversational piece so they can interact with each other | 2, 3, 4 | 2,3 | 1, 2, 4 |
| D - Oral Language Cumulative Assessment <br> I - Self-Eval | >70 | $\begin{aligned} & \mathrm{N}=3 \\ & \mathrm{NP}=1 \\ & \mathrm{SR}=2 / 2 \\ & \text { Avg. }=93 \\ & \text { Range }=85-100 \\ & \hline \end{aligned}$ | Goals met | Sequence I, II, and III so it follows along, but more breadth and depth to each one Make a Dakota script Develop a meal prayer | 2,3,4 | 2,3 | 1,2,4 |

FINISH CARPENTRY

## NO STUDENTS

Spring 2018

|  | $\begin{aligned} & \bar{\circ} \\ & \text { O} \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & \text { D - Level One } \\ & \text { I - self eval } \end{aligned}$ | >80 | $\begin{aligned} & N=2 \\ & N P=0 \\ & S R=2 \\ & \text { Avg. }=88 \\ & \text { Range }=84-92 \end{aligned}$ | Students met goal |  | 1 | 1,2,3,4 | 1,2,3,4 |
| D - Core Curriculum <br> I - self eval | >80 | $\begin{aligned} & N=2 \\ & N P=0 \\ & S R=2 \\ & \text { Avg. }=85 \\ & \text { Range }=80-90 \end{aligned}$ | Students met goal |  | 1 | 1,2,3,4 | 1,2,3,4 |
| D - cumulative assessment <br> I - self eval | >80 | $\begin{aligned} & N=2 \\ & N P=0 \\ & S R=2 \\ & \text { Avg. }=87 \\ & \text { Range }=85-90 \end{aligned}$ | Students met goal |  | 1 | 1,2,3,4 | 1,2,3,4 |

COMPUTER APPLICATIONS

## NO STUDENTS

## Program Furloughed due to no students

Spring 2018

NO STUDENTS

