

Cankdeska Cikana Community College Assessment Workflow

What	Who's Responsible	Individual(s) providing data	When	How	Why	Time to Complete
Pre-entry & Freshmen Assessment						
ACCUPLACER	Student Services/Registrar's Office/	New/Transfer Students	Prior to beginning of each semester	Online Web-based	Measure Math and English Placement	2.5 hrs
Enrollment Trends	Student Services/Registrar's Office	CCCC Students	Each semester	Empower	Measure Institutional Effectiveness/Peresistence	1 hr
Retention Plan	Student Services/Registrar's Office	Retention Committee	End of third week of each semester	Empower	Assess implementation of recruitment & retention strategies	3 hrs
Persistence Plan	Student Services/Registrar's Office	Retention Committee	End of third week of each semester	Empower	Assess implementation of recruitment & retention strategies	3 hrs
Essential Studies						
Essential Studies Outcomes	Assessment Committee	Faculty	Annually	Shared File	Measure Essential Studies Effectiveness	6 hours
Essential Studies Assessment	Assessment Committee	CCCC students	Every semester	Shared File	Measure Essential Studies Effectiveness	20 hrs
Institutional Wide Assessment						
Student Orientation	Dean of Academics	Dean of Academics	Each semester	Online Web-base	Measure Institutional Effectiveness/Retention	8 hrs
Alumni Survey	Outreach Coordinator	Alumni	annually	Online Web-base	Measure program effectiveness	30 minutes
Campus Crimer Report	Campus Security	CCCC Stakeholders	October of every year	Online Web-base	Measure Crime Data for CCC on and off campus activities	1 hr
Student Satisfaction Survey	Dean of Academics	CCCC students	annually	Online Web-base	Measure Student Satisfaction & Instructional Practices	30 min
Graduate Exit Survey	Dean of Student Services	Graduates	Annually	Paper/Pencil	Satisfaction of CCCC experience	30 min
AIHEC AIMS (American Indian Measures of Success)	Registrar	CCCC students & Employees	December of Each Year	Excel Spreadsheet	Measure Institutional Effectiveness	40 hrs
IPEDES (Integrated Postsecondary Education Data System)	Registrar/Financial Aid Directo	CCCC Stakeholders	Each Academic Year	Online Web-base	Measure Institutional Effectiveness	15 hrs
Post Graduate Employer Survey	Dean of Student Services	Employers of Previous Years Graduates	6-months to a year after graduating	Paper/Pencil/ online	Measure Program effectiveness	30 minutes
Noel-Levitz	Dean of Student Services	CCCC Students	Spring semester	Paper/Pencil Online Web-base	Measure Student Satisfaction & Instructional Practices	45 min
Program Assessment	Assessment Committee & Faculty	Faculty	Each Semester	Shared File	Measure program effectiveness	20 hrs
Program Review	Curriculum Committee & Faculty	Faculty	Rotated on a three-year cycle	Shared Folder	Assess the need for, possible changes to, and success of academic programs	20 hrs
Course Evaluations	Dean of Academics	Currently enrolled Students	Week 7 of each semester	Survey Monkey	Course Improvement	10 min/course
Graduation Rate	Dean of Student Services/Registrar	Registrar	Each Academic Year	Empower/IpedS	Provide data to make decisions that may be impacting students that are or are not graduating on a timely matter	3 hrs

8/10/2022