

CO-CURRICULAR ASSESSMENT PROCESS FLOWCHART

Assessment Committee



CANKDESKA CIKANA
COMMUNITY COLLEGE

Spirit Lake Tribe

Assigns mentor to assist co-curricular staff in completing assessment.

Co-curricular assessment template is provided to staff for completion every fall/spring semester.

The year, semester, and co-curricular area is listed on the heading of the template.

Staff lists the following:

- Name of person completing assessment
- Department
- Date
- Program or Service receiving

Staff identifies the Essential Studies outcome(s) being demonstrated.

Staff lists 2-3 learning outcomes for each ESO that was assessed.

Completed Assessment Template is forwarded to the Assessment Committee for review and evaluation. If additional edits/concerns exist, mentor assists program staff.

Assessment data and documentation are manually and/or electronically stored by both the Co-curricular staff and by the Assessment Committee on the server.

The Fall/Spring Assessments are then compiled for the Annual Program and Co-Curricular Assessment Report and the Annual Summary.