

# Vacancy



**CANKDESKA CIKANA  
COMMUNITY COLLEGE**

*Spirit Lake Tribe*

**Position Title:** Land Grant Student Apprentice (4 Positions)  
**Length of Employment:** College Students (April 28, 2025 – October 11, 2025)  
High School Students (May 27, 2025 -August 16, 2025)  
(Depending on funding)  
**Salary:** \$15.00/Hour **Supervisor:** Land Grant Director  
**Opening Date:** April 17, 2025 **Closing Date:** Until Filled

## **THE POSITION:**

Students will learn how the Land Grant Department functions and gain on-the-job training in greenhouse upkeep, hydroponics, community gardens, landscaping, community development, food preservation, and more. Students will also gain on-the-job experience in planning and presenting information for workshops on a variety of topics.

## **QUALIFICATIONS:**

- Be eligible as defined in the Land Grant Extension Program Student Apprenticeship Policy.
- Commitment to professional standards of confidentiality.
- Ability to work independently and as a team member.
- Strong organizational, multi-tasking, and interpersonal skills.
- Good physical stamina and strength; ability to lift 50 pounds and stand, bend, or kneel for long periods of time.
- Experience operating a tractor, tiller, or doing landscaping work preferred.

## **SUMMARY OF JOB DUTIES & RESPONSIBILITIES:**

- Learn to operate the tractor and implement proper gardening techniques.
- Prepare seed packets and seedlings for distribution to the community
- Till gardens in the community during spring/summer semesters.
- Plant and weed the college campus and Community Garden.
- Landscape the college campus and maintain the nature trail.
- Maintain both greenhouses and keep them clean at all times.
- Water plants throughout the campus as directed.
- Transplant and care for plants that are not flourishing.
- Learn food preservation.
- Assist with workshops and events.
- Perform other duties as assigned.

**GENERAL INFORMATION:** A complete application shall consist of cover letter, current curriculum vitae or resume, CCCC Application for Employment, three reference letters or list three references of individuals familiar with your preparation/experience, and copy of unofficial college transcripts (*Official copy required if hired*). Persons claiming Indian and/or Veteran Preference must provide proof with application. **Incomplete applications will not be considered.** Applications should be submitted to: Human Resource Office, Cankdeska Cikana Community College, PO Box 269, Fort Totten, ND 58335. For more information, please call 701.766.1309 or visit our website at [www.littlehoop.edu](http://www.littlehoop.edu).

Contact: Human Resource Office 701-766-1309

Submit Resume/Application with supporting documents to [vanessa.thomas@littlehoop.edu](mailto:vanessa.thomas@littlehoop.edu)

Visit our website [www.littlehoop.edu](http://www.littlehoop.edu) for an online application

03/04/2025 *Think Dakota*

