

Vacancy Announcement



**CANKDESKA CIKANA
COMMUNITY COLLEGE**
Spirit Lake Tribe

Position Title: Natural Resource Instructor/Faculty

Annual Salary: \$52,000 - \$65,000

Supervisor: Academic Dean

**Time Commitment: 40 Hours/Week (Full-Time); 12 Month Appointment;
In-Person (On Campus)**

Opening Date: October 9, 2025

Closing Date: Until Filled

QUALIFICATIONS:

- Minimum of a Master's degree from a regionally accredited institution with a major in Natural Resources or a Master's degree and 18 specific graduate credits in Natural Resources or a related field.
- Depending on the successful candidate's disciplinary focus area, strengths, and the curricular needs of the College, courses could include options such as Ecology, Environmental Issues, Environmental Sampling, Geology, Soil Science, Wildlife Identification, Plant Identification, and Natural Resource Management Systems.

SUMMARY OF JOB DUTIES & RESPONSIBILITIES:

- Provide effective instruction to facilitate student learning.
- Develop culturally relevant course curricula and syllabi (using the institutional template) by established deadlines.
- Participate in program, course, and institutional-level learning assessment; articulating learning outcomes, evaluating student performance, and implementing changes to improve student learning each semester.
- Work with Student Services staff to provide the best support for our students.
- Select textbook and/or online educational resources to meet instructional and learning outcomes.
- Be available to, and communicate with, students during office hours.
- Maintain coursework/student records, attendance, and grades through Empower in accordance with FERPA regulations; submit grades and records by established deadlines.
- Attend Awards ceremony, commencement and other program specific events.
- Keep current with professional development and professional organizations.
- Help students achieve their educational goals through formal/informal mentoring.
- Participate on committees as assigned, staff meetings, and various training and in-service that may be provided for College employees.
- Participate in increasing knowledge of Dakota culture and language.
- Respectfully cooperate and perform cross-functionality of duties.
- Foster existing connections and create new ones with area employers.
- Develop local opportunities for internships.
- Work with the CCCC Outreach Coordinator to travel to area high schools, do outreach on Natural Resource topics, participate in social media and direct mail campaigns, and recruit students to the Natural Resources degree program.
- Work on projects in conjunction with the Land Grant Extension to promote Natural Resource topics.
- Pursue articulation agreements with four-year colleges that have programs in Natural Resources.
- Other duties as assigned.

GENERAL INFORMATION: A complete application shall consist of cover letter, current curriculum vitae or resume, CCCC Application for Employment, three reference letters or list three references of individuals familiar with your preparation/experience, and copy of unofficial college transcripts (*Official copy required if hired*). Persons claiming Indian and/or Veteran Preference must provide proof with application. **Incomplete applications will not be considered.** Applications should be submitted to: Human Resource Office, Cankdeska Cikana Community College, PO Box 269, Fort Totten, ND 58335. For more information, please call 701.766.1309 or visit our website at www.littlehoop.edu.

Contact: Human Resource Office 701-766-1309

Submit Resume/Application with supporting documents to vanessa.thomas@littlehoop.edu

Visit our website www.littlehoop.edu for an online application

10/09/2025

Think Dakota