

Vacancy Announcement



**CANKDESKA CIKANA
COMMUNITY COLLEGE**

Spirit Lake Tribe

Position Title: Elementary Education Instructor/Faculty

Annual Salary: \$52,000 - \$65,000

Supervisor: Academic Dean

**Time Commitment: 40 Hours/Week (Full-Time/12 Month Position);
In-Person (On Campus)**

Opening Date: October 7, 2026

Closing Date: Until Filled

POSITION SUMMARY:

The Elementary Education Instructor provides high-quality instruction and academic support to students enrolled in the Elementary Education program at Cankdeska Cikana Community College (CCCC). The instructor prepares students for careers in elementary education and successful transfer to four-year teacher preparation programs. The position emphasizes academic excellence, culturally responsive teaching, and the integration of Dakota language, culture, and Indigenous perspectives into the curriculum.

REQUIRED QUALIFICATIONS:

- Master's degree in Elementary Education, Education, Curriculum and Instruction, or a closely related field from an accredited institution.
- Teaching experience in an elementary school, college, or other educational setting.
- Knowledge of elementary education, curriculum development, instructional methods, and student assessment.
- Ability to provide effective instruction to students from diverse educational and cultural backgrounds.
- Strong communication, organizational, collaboration, and instructional technology skills.
- Commitment to student success, culturally responsive education, and the mission of CCCC.
- At least five years of elementary classroom teaching experience.

PREFERRED QUALIFICATIONS:

- Doctoral degree in Education or a related field.
- Current or previous elementary education teaching licensure with over five years of elementary classroom teaching experience.
- Experience working with Native American students and tribal communities.
- Knowledge of Dakota language, culture, history, and Indigenous educational practices.
- Experience with student field placements, teacher preparation, program assessment, or transfer pathways.

SUMMARY OF JOB DUTIES & RESPONSIBILITIES:

- Develop and teach college-level Elementary Education courses, including educational foundations, child development, instructional methods, and classroom management.
- Prepare course syllabi, instructional materials, assignments, and assessments aligned with program learning outcomes and institutional standards.
- Provide academic advising, mentorship, and support to promote student success, degree completion, and transfer to four-year institutions.

Contact: Human Resource Office 701-766-1309

Submit Resume/Application with supporting documents to vanessa.thomas@littlehoop.edu

Visit our website www.littlehoop.edu for an online application

10/7/2026



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- Coordinate classroom observations and field-based learning experiences in collaboration with local schools, school districts, and tribal education programs.
- Incorporate culturally responsive teaching practices and relevant Dakota language, culture, history, and Indigenous educational perspectives into instruction.
- Develop partnerships with local schools, tribal educators, and four-year institutions to strengthen teacher preparation and transfer opportunities.
- Participate in curriculum development, program assessment, accreditation activities, student recruitment and retention initiatives, and continuous improvement.
- Maintain accurate instructional records and participate in faculty meetings, professional development, College committees, cultural events, and other institutional activities.
- Perform other position-related duties as assigned by the Academic Dean.
- Implement effective pedagogical practices to ensure student engagement and provide high-quality educational experiences.

TEACHING REQUIREMENTS & PROFESSIONAL EXPECTATIONS:

The position carries a standard teaching load of 15–18 credits per semester, including evening classes and requires a minimum of ten posted office hours per week. The instructor is expected to fulfill advising, program development, and institutional service responsibilities; maintain professional conduct and academic integrity; and comply with CCCC Personnel Policies, the Faculty Handbook, and institutional procedures.

GENERAL INFORMATION: A complete application shall consist of cover letter, current curriculum vitae or resume, CCCC Application for Employment, three reference letters or list three references of individuals familiar with your preparation/experience, and copy of unofficial college transcripts (*Official copy required if hired*). Persons claiming Indian and/or Veteran Preference must provide proof with application. **Incomplete applications will not be considered.** Applications should be submitted to: Human Resource Office, Cankdeska Cikana Community College, PO Box 269, Fort Totten, ND 58335. For more information, please call 701.766.1309 or visit our website at www.littlehoop.edu.

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